

**BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: February 19, 2003

Division: Public Works

Bulk Item: Yes X No     

Department: Engineering

**AGENDA ITEM WORDING:** Receipt of monthly report on Change Orders reviewed by the County Administrator.

**ITEM BACKGROUND:** There were six (6) change orders considered and approved by the County Administrator for the period 12/31/02 – 2/05/03.

**PREVIOUS REVELANT BOCC ACTION:** On September 9, 1998, Ordinance No. 026-1998 was adopted in order to provide that the County Administrator may approve separate, non-cumulative change orders for construction project contracts and professional service contracts in amounts not to exceed \$25,000.00 or 5% of the original contract price, whichever is greater. The BOCC requested a monthly report of all change orders considered by the County Administrator.

**CONTRACT/AGREEMENT CHANGES:** N/A

**STAFF RECOMMENDATIONS:** N/A

**TOTAL COST:** N/A

**BUDGETED:** Yes      No N/A

**COST TO COUNTY:** N/A

**SOURCE OF FUNDS:** N/A

**REVENUE PRODUCING:** Yes      No X **AMOUNT PER MONTH**      **Year**     

**APPROVED BY:** County Atty      OMB/Purchasing      Risk Management     

**Item Prepared By:** Stephanie Coffey, Construction Manager David S. Keppel, P.E., County Engineer

**DIVISION DIRECTOR APPROVAL:** Dent Pierce  
Dent Pierce, Division Director

**DOCUMENTATION:** Included X To Follow      Not Required     

**DISPOSITION:**      **AGENDA ITEM #** 223

**CHANGE ORDERS  
CONSIDERED BY THE COUNTY ADMINISTRATOR  
FOR THE PERIOD 12/31/02 – 2/05/03**

PROJECT	CO#	AMOUNT	DESCRIPTION	DATE CONSIDERED	CAUSE
Misc. Improvements @ Key West Int. Airport	2	\$24,949.05	- Recent problem with terminal doors required replacement.	1/09/03*	Owner requested.
Disabled Passenger Device @ K.W. International Airport	1	Time only 75 Days	- Additional time was addressed in the award of the bid.	1/14/03*	Owner requested.
KW Int. Airport Terminal Project	3	\$6,042.96	- Items were not included in the original contract specifications as: majority of work is for the Transportation Administration Office.	1/22/03*	Owner requested.
KW Int. Airport Noise Insulation Program	1	\$4,675.00	- Item was not included in the original contract specifications as: FAA deleted this item, and directed it be addressed as a Change Order.	1/22/03*	Owner requested.
Marathon Courthouse Roof Replacement	1	\$18,700.00	- Rewire electrical service to Courtroom A. This unforeseen condition was discovered when the existing roof was removed.	1/21/03*	Owner requested.
FM200 Fire Suppression System at the Old Courthouse	1	Time Only	- Delayed issuance of Building Permit from City of Key West caused a 17 day delay on project start.	1/30/03*	Owner requested.

**Total                    \$54,367.01**

\* Approved by County Administrator